

April 22, 2023 LPWPD Notes & Financials

9:00am Hamlin County Sportsman's Club
on north side of Hwy 28 @ Lake Poinsett

Chairman Marvin Nofziger called the meeting to order at 9:26am.

In attendance: Marvin Nofziger (Chairman), John Pantzke (Vice Chairman), Glen Bakker, Wade Jensen, Dave Meyer, Gina Pantzke.

Motion to accept the minutes of September 17, 2022 meeting and financial report: Motion by Wade, seconded by John, approved by board.

Old Business:

Outlet was cleaned out October 2022.

Review open incentives -

New Business:

Dave and John Walkabout 04/13/23 reviewed

John noted the outlet was beginning to accumulate in a corner that was cleaned out in October. John will continue to monitor but expectation is approx 4-5 hours of clean-out may be needed. This outlet is currently on a project list with the State. Future plans were a potential jetty to eliminate the recurring buildup / removal. Discussed potential for easement or land purchase which may be considered in the future.

The river is approx 30" higher than Lake Poinsett and has went down approx 12" since its peak. Suggestion for LPWPD web site released 02/17/2023.

Add photo library>outlet channel (Gina)

Add river elevation vs gate elevation table (Gina)

Bills paid (see attached):

Bills – to be paid (3):

Hamlin County Publishing \$14.01

Brookings Register \$56.05

Hamlin County Sportsman's Club for 04/22/23 & 04/29/23 meetings \$200

Motion made by John to pay bills, second by Wade, board approved payment.

Contact Annual Meeting Guest Speakers

To avoid confusion, it would be ideal to hold meetings at one location throughout the year. Gina will discuss with Hamlin County Sportsman's Club on availability.

Suggestion was made to review hourly rate for Secretary / Treasurer position. Will be discussed at future meeting.

LPA and LPWPD each do water testing for Lake Poinsett. LPAs tests are within the lake boundaries while LPWPD testing is done when there is inflow / outflow for testing. Propose discussing with LPA to ensure there is no redundancy in testing.

Sanitary District report: no update

Lake Poinsett Task Force / study plan: Dave Meyer reported RFPs were sent to engineering firms for the lake study by Administrative Agent Jay Gilbertson with a June 1 deadline for quotes.

Next scheduled meeting: 2023 annual meeting 04/29/23 at 10AM at Hamlin County Sportsman's Club. Wade to check on a screen for the projector. John please bring hotspot for internet connectivity.

Motion to adjourn meeting was made by Dave and second by John. Board approval to adjourn at 10:22am.

Bills paid since 09/17/22 meeting:

| Paid | inv | Check # | amount | date | expense |
|--------------------------------|--|---------|---------|----------|---------------------|
| Hamlin Co Sportsmans Club | Opt-Out Election | 2606 | 150.00 | 09/23/22 | Sportsmans Club |
| Lake Poinsett Methodist Church | 2022 Meeting Space | 2607 | 600.00 | 09/23/22 | Meeting |
| Hamlin Co Publishing | Opt-Out Election | 2608 | 42.04 | 09/23/22 | Legal Fees |
| Brookings Register | Opt-Out Election | 2609 | 50.51 | 09/23/22 | Legal Fees |
| John Pantzke | Shoreline Inspection | 2610 | 350.00 | 09/23/22 | Inspection |
| Bob Westall | Shoreline Inspection | 2611 | 300.00 | 09/23/22 | Inspection |
| Betty Westall | Wages | 2612 | 2385.00 | 10/04/22 | Wages 2022 |
| Betty Westall | mileage | 2612 | 197.64 | 10/04/22 | Mileage 2022 |
| Betty Westall | jet pack | 2612 | 62.97 | 10/04/22 | phone/int/jetpack |
| Betty Westall | ink | 2612 | 38.95 | 10/04/22 | Office Supplies |
| Gina Pantzke | wages | 2613 | 648.75 | 10/04/22 | Wages |
| Gina Pantzke | mileage | 2613 | 121.50 | 10/04/22 | Mileage 2022 |
| Gina Pantzke | office supplies | 2613 | 118.03 | 10/04/22 | Office Supplies |
| Gina Pantzke | postage | 2613 | 60.00 | 10/04/22 | Postage |
| Gina Pantzke | UPS Store-printing for Opt-Out Election | 2613 | 14.91 | 10/04/22 | Office Supplies |
| Gina Pantzke | data storage | 2613 | 145.30 | 10/04/22 | Data Storage |
| Reliabank Insurance | Surety Bond Treasurer / Chairman (exp) | 2614 | 732.45 | 11/08/22 | surety bond |
| Meyer Services Inc | Clean-out of outlet 10/13/22 | 2615 | 6484.71 | 10/28/22 | Cleaning out sand b |
| Todd Stone | Shoreline Incentive | 2616 | 3375.00 | 12/06/22 | Shoreline Incentive |
| John Pantzke | Shoreline inspection (Todd Stone) | 2617 | 50.00 | 12/06/22 | Inspection |
| Reliabank Insurance | Notary Bond 10/20/22-10/20/23 | 2618 | 50.00 | 02/03/23 | Legal Fees |
| Butler Machinery | Trimble annual fee inv#29PS0018266 | 2619 | 1650.00 | 02/03/23 | Trimble |
| Kirk Simmet (land owner) | Clean-out of outlet 10/13/22 | 2620 | 3000.00 | 02/04/23 | Cleaning out sand b |
| Gina Pantzke | jet pack (check total was 745.16 ttl) | 2621 | 78.24 | 02/24/23 | Jetpack 2022 |
| Gina Pantzke | jet pack (check total was 745.16 ttl) | 2621 | 40.16 | 02/24/23 | Jetpack 2023 |
| Gina Pantzke | Office Peeps Scanner Rent | 2621 | 106.50 | 02/24/23 | web dev 2022 |
| Gina Pantzke | Wix plan - web site | 2621 | 346.76 | 02/24/23 | web dev 2023 |
| Gina Pantzke | mileage | 2621 | 138.13 | 02/24/23 | Mileage 2022 |
| Gina Pantzke | mileage | 2621 | 35.37 | 02/24/23 | Mileage 2023 |
| Gina Pantzke | regular wages thru EOY 2022 | 2622 | 165.00 | 02/24/23 | Wages 2022 |
| Gina Pantzke | web development thru EOY 2022 | 2622 | 611.25 | 02/24/23 | web dev 2022 |
| Gina Pantzke | Regular wages 2023 | 2623 | 108.75 | 02/24/23 | Wages 2023 |
| Gina Pantzke | Web development 2023 | 2623 | 551.25 | 02/24/23 | web dev 2023 |
| Big Sioux Water Festival | Donation - Water Festival 05/09/23 | 2624 | 1000.00 | 03/13/23 | Donation |
| Gina Pantzke | Reimbursement - trimble unit repairs | 2625 | 995.87 | 03/28/23 | Trimble 2023 |
| Brookings Register | Notice of vacancy (x2) & Annual Mtg (x2) | 2626 | 56.05 | 04/22/23 | Legal Fees |
| Hamlin Co Publishing | Notice of vacancy (x2) | 2627 | 14.01 | 04/22/23 | Legal Fees |

| Budget for 2023 of the Lake Poinsett Water Project District | | | | | |
|---|--|----------------------|---------------------|---------------------|---------------------|
| | | 2022 (budget) | 2022 (actual) | 2023 (budget) | 2023 (to date) |
| Income | | | | | |
| | Hamlin County tax credit | \$ 74,000.00 | \$ 66,260.98 | \$ 74,000.00 | \$ 10,939.77 |
| | Brookings County tax credit | | \$ 8,073.23 | | \$ 797.26 |
| | Accrued Interest | | \$ 189.61 | | \$ 74.74 |
| | Total | \$ 74,000.00 | \$ 74,523.82 | \$ 74,000.00 | \$ 11,811.77 |
| Expenses | | | | | |
| | Wages | \$ 2,500.00 | \$ 3,198.75 | \$ 3,000.00 | \$ 108.75 |
| | Mileage | \$ - | \$ 319.14 | \$ - | \$ 35.37 |
| | Web development/Data Stg | \$ - | \$ 898.01 | \$ 10,000.00 | \$ 551.25 |
| | Postage | \$ 50.00 | \$ 60.00 | \$ 60.00 | \$ - |
| | Office Supplies | \$ 100.00 | \$ 171.89 | \$ 150.00 | \$ 94.04 |
| | Phone/Int/Jetpack (Verizon) | \$ 600.00 | \$ 756.50 | \$ 600.00 | \$ 40.16 |
| | Insurance (commercial/wc) | \$ 2,500.00 | \$ 3,155.00 | \$ 3,155.00 | \$ - |
| | Renew of Surety Bond (Marsh) | \$ 225.00 | \$ 957.45 | \$ 225.00 | \$ - |
| | Utilities, HD Electric (gates) | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ - |
| | Sanitary Dist. (donation) | \$ 5,000.00 | \$ - | \$ - | \$ - |
| | Big Sioux Water Festival (donation) | | \$ - | \$ - | \$ 1,000.00 |
| | Shoreline Incentive | \$ 100,000.00 | \$ 26,115.00 | \$ 47,048.00 | \$ - |
| | Legal fees/publishing/notary | \$ 100.00 | \$ 1,215.18 | \$ 100.00 | \$ 120.06 |
| | Safe Deposit rent (Reliabank) | \$ 12.00 | \$ 12.00 | \$ 12.00 | \$ - |
| | LPMCamp (room use) | \$ 750.00 | \$ 600.00 | \$ 750.00 | \$ - |
| | Sportsmans Club (room use) | \$ - | \$ 300.00 | \$ - | \$ - |
| | Audit (Horning & Horning) | \$ 250.00 | \$ - | \$ 250.00 | \$ - |
| | Inspections for incentives | \$ 3,000.00 | \$ 700.00 | \$ 1,000.00 | \$ - |
| | Trimble fee & repairs | \$ 1,650.00 | \$ 1,650.00 | \$ 1,650.00 | \$ 2,645.87 |
| | Water testing (nitrates) | \$ 500.00 | \$ - | \$ 500.00 | \$ - |
| | Repairing right-of-way | \$ 5,000.00 | \$ - | \$ 5,000.00 | \$ - |
| | Cleaning out sand bar | \$ - | \$ 9,484.71 | \$ - | \$ - |
| | Total | \$ 122,737.00 | \$ 50,093.63 | \$ 74,000.00 | \$ 4,595.50 |
| | CD # 235644 Balance 04/07/23 | | | | \$ 55,802.20 |
| | HD Electric acct#5031 balance 04/17/13 | | | | \$ 283.51 |
| | Reliabank Statement Ending 04/03/23 | | | | \$ 115,584.27 |